

City of Takoma Park Safe Roadways Committee

Meeting Minutes

December 8th, 2005

The City of Takoma Park Safe Roadways Committee met on Thursday, December 8, 2005 in the Municipal Building, 7500 Maple Avenue, Takoma Park, Maryland.

Members Present: Greg Castano, Laurie Kelly, Katherine Kelly, Jay Lee, Sanjay Grover, Steve Moody, Mike Goodno, Suzanna Banwell, Dan Turner, Andy Kelemen

Members Absent: Robert Patten

Staff Present: Ilona Blanchard, Senior Planner

Others Present: David Suls, Larry Rubin

1. Call to Order

The meeting was called to order at 6:35. ~

2. Approval of Minutes: vote on reading, vote on adoption

The minutes were tabled until further discussion.

3. Action Items

Officer Elections: Katherine Kelly was nominated to 2nd Vice-Chair. After a motion to elect Katherine Kelly was elected 2nd Vice-Chair with all in favor.

Recommending projects for pedestrian safety money – Staff report on pricing:

Committee would like to give the estimate with some changes to the Council as a recommendation. See Staff report on pricing.

Re: Bike Racks – add a recommendation to combine outreach to local businesses with the recommendation to buy racks. A subcommittee consisting of Jay Lee and Mike Goodno will meet to prepare a memo on outreach strategy and ways to improve acceptance of bike racks. There should also be a policy on installing bike racks.

Re: Information at Ride-On Bus stops – comment that Ride-on has a much larger budget – why are we paying for it? Can maps have a regional route, can we do it as a 1-year pilot project jointly with Ride-On where City pays for initial installation while Ride-On studies ridership, with the intention that Ride-On would pay maintenance in subsequent years? Can Ride-on provide maps? Circulator has very nice information at their stops. Change to include recommendation that the City enter into a contract with Ride-on as suggested.

Format: A header should be included for each recommendation showing which of the Recommended Priorities for FY06 it is.

It is important that the outreach and the pilot agreement occur prior to any installation.

3. Brief Announcements / Updates

Welcome new Committee member – Dan Turner

Resignation – Steve Moody will be resigning from the Committee.

Process – Minutes should be adopted at the next meeting as per the bylaws. Draft minutes should be issued one week prior to meeting so Committee members have the opportunity to review them. Staff should inform Chair of SRC items on Council Agendas so that Chair may inform the committee in a timely fashion (Members may also view rolling agenda online at www.cityoftakomapark.com). When there is a Council presentation coming, the meeting agenda should focus on the Council Agenda item so that the committee is prepared for it.

Ethan Allen – City will investigate and respond to Seth Grimes.

Walkability Workshops – David Suls will give the Committee a report when it is completed.

Transit Center in Langley Park – Laurie Kelly distributed fliers on the transit center provide by the transit center designers. She noted that bus stops will be covered. The plan will consolidate bus transfers so that pedestrians will not have to walk as far and cross at all points in the crossroads area.

Eastern Avenue – pedestrian safety is being compromised during the construction.

Carroll Avenue – Trees and striping are going in.

5. Status Reports

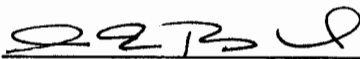
Fire Station/Takoma Junction – Greg Castano noted that it was going to be built FY 06.

Carroll Avenue – The City is applying for funding to complete the commercial area work next summer and should know by the end of the year if we have been awarded funding.

6. Adjourn

The meeting was adjourned at 8:35.

Respectfully Submitted


Ilona Blanchard, Senior Planner

Approved


Laurie Kelly, Chair

Cost Estimates For Recommended Installation Items in line with Recommendations

December 8, 2005

Sharrows: Markings to be placed on Maple Avenue between Philadelphia Avenue and Sligo Creek Parkway intended to help bicyclist position themselves on the street and reduce the chance of bicyclist being "doored" by drivers opening the door of parked cars, alert drivers to the presence of bicyclists and remind them to pass safely. The draft for the California supplemental MUTCD recommends placing sharrows immediately after an intersection and in intervals of 250 feet.

Cost estimate includes materials, shipping, installation and 10% contingency cost. The long term fiscal impact is replacement every 3-5 years depending upon wear.

Recommended number of sharrows:	22
<u>Estimated cost per sharrow:</u>	<u>124</u>
Estimated sharrows subtotal cost:	\$2,728

Bicycle parking: Staff recommends locating bicycle racks at commercial areas and public facilities (schools, libraries, parks etc). Preliminary appropriate bicycle parking locations were determined according to sidewalks widths, other public space available, and estimated demand. Recommended racks are inverted "U" shaped and galvanized to resist inclement weather for over a decade. The PVC coat will make the rack more attractive, durable, and bike friendly. Cost estimates include installation and shipping costs. Installation time is based on 45 minutes per rack.

Cost estimate includes materials, shipping, installation and 10% contingency cost. The long-term fiscal impact is expected to be minimal and related to vandalism or surface failure of existing sidewalk on which the racks are mounted. The PVC coating has a minimum life expectancy of 5 years and the galvanized rack is has a very long lifespan but is less attractive.

Recommended number of bike racks:	41
<u>Estimated cost per bike rack:</u>	<u>\$180</u>
Estimated Bike Rack subtotal cost:	\$7,380

Ride-On Schedule Holders: Of 85 stops only 4 stops included schedule and route information. Accessible schedule and route information assist riders in deciding to use transit.

Cost estimate includes materials, shipping, installation and 10% contingency cost. The long term fiscal impact is estimated at approximately \$1000 per year to update schedules and repair vandalized schedule holders.

Recommended number of schedule holders:	81
<u>Estimated cost per schedule holder:</u>	<u>\$179</u>
Estimated Ride-On Schedule Holder subtotal cost:	\$14,499

TOTAL ESTIMATED COSTS: **\$24,607**